

PROCEDURE

SUBJECT	PROCEDURE: REQUIREMENTS OF THE FUNERAL SERVICES PROGRAM	PAGE
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LEGAL AUTHORITY	P6Hx23-4.71	8/21/12 Revision #12-8

P6Hx23-4.71 PROCEDURE: REQUIREMENTS OF THE FUNERAL SERVICES PROGRAM

I. Progression Requirements:

Eligibility to start the first specialty course in the program is based upon the following minimum requirements:

- A. Requirements for Health Related Programs (6Hx23-4.53) apply to the Funeral Services Program.
- B. Funeral Services students are required to make individual arrangements for receiving the Hepatitis B Vaccine prior to beginning in the first specialty course in Funeral Services. Students must provide a record of vaccination and/or proof of positive antibody status. Prior to the first laboratory class, documentation of at least the first injection of the series must be submitted to the Program Director. Said immunization series may be waived when medically contraindicated by a physician in writing and a release is signed by the student.
- C. Students transferring from another funeral services or other health related program must be in good standing in such program (Exceptions will be handled by the Provost's Office at the Health Education Center).
- D. Completion of all Funeral Services general education courses.
- E. Current accreditation standards mandate that faculty site visits be made to off-campus sites used for education and training purposes. To cover the costs of these visits for students attending a clinical site outside the zone of district travel, special fees will be assessed, according to State Board of Education Rule 6A-14-054. See Board of Trustees' Student Fees Rule 6Hx23-5.17.

II. Special Graduation Requirements

- A. A grade of "C" or better in all FSE courses.

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- B. Students must take the National Board Examination offered by the International Conference of Examining Boards.

History: 8/21/12. Adopted – 8/21/12. Effective – 8/21/12.