

ADAM COLBY



PROFESSIONAL EXPERIENCE

Assistant Vice President of Operations, Planning and Emergency Management

December 2017 – Present

Eckerd College – Saint Petersburg, FL.

Responsible for 3 departments (Campus Safety and Security, Emergency Response Team, and Office of Planning, Development, and Construction) comprised of 4 direct reports and 56 personnel; contract oversight of the Facilities Management department comprised of 77 personnel; and administration of the College's integrated Emergency Management program. Leads the development of long-term plans; oversees operations to ensure program goal(s) and ensures compliance with College policies; and implements best practices to improve services to the College.

Oversees departmental operational budgets with the goal to drive operational efficiency, productivity, and service. Develops multiyear capital budget based on deferred maintenance plan and new builds based on master plan. Responsible for development and oversight of contracts and agreements for capital projects, including reviewing expenditures, setting target completion dates, and resolution of critical issues.

Using various software applications and tools, provides analytical support for critical questions regarding organizational structure, staffing, and personnel management to College executive staff. Presents relevant reports, information and analysis to the Buildings and Grounds Committee of the College's Board of Trustees.

Achievements:

- Created Facilities Management request for proposal (RFP), oversaw RFP process, and selection of final company that increased service levels and reduced overall cost by \$250,000.
- Completed two master plan developments: resiliency framework focused on understanding campus' risk to sea level rise and a physical space plan. The resiliency framework received recognition from the Tampa Bay Regional Planning Council 29th Future of the Region Awards.
- Successfully wrote and received \$194,000 in grant funding through Florida Division of Emergency Management. The grant funded building improvements to make a building compliant with wind mitigation per the Florida Building Code. Awarded the grant a second time in fiscal year '23.
- Developed College's first multiyear deferred maintenance plan and budget by streamlining asset tracking, creation of a prioritization process, and secured approval for additional spending (\$20 million over 5 years).
- Lead the College's response to COVID-19 including assisting in maintaining a balanced budget (with reduction in operational budgets and increased costs for COVID), maintained in-person education, and development of new policies and procedures.

Director of Emergency Management & Campus Safety

August 2009 – November 2017

Eckerd College - Saint Petersburg, FL.

Developed and directed campus safety staff and emergency response team comprised of 55 personnel. Created and updated security assessments and emergency operation plans. Provided annual departmental reports for public release and internal multi-year, strategic plans. Administered integrated security related technology. Managed and maintained annual budgets.

Achievements:

- Created and implemented standard operating procedures to create consistency in response. Assessed quality and improvement through the development of key performance indicators with internal and external stakeholders. Increased student response in surveys from 85% to 96% feeling "safe" or "very safe" on campus.
- Guided the response and recovery to Hurricane Irma. Oversaw the recovery that returned the campus to normal operations in under a week and successfully received an insurance claim in excess of \$600,000.

United States Army

Fort Bragg - NC.

July 2001 – July 2005

Directly responsible for day-to-day task and mission accomplishment while deployed in hazardous environments, completing hundreds of assignments. Instructed and supervised team of four members in procedures and skills to ensure compliance with proper safety and operational guidelines. Responsible for maintenance and inspection of over \$1.5 million of equipment.

EDUCATION & PROFESSIONAL DEVELOPMENT

George Washington University, Washington D.C.

Master of Professional Studies, **Security and Safety Leadership**

January 2013 - January 2015

Eckerd College, St. Petersburg FL.

Bachelor of Arts, **International Relations & Russian Studies** Minor: **Economics**

August 2005 - May 2009

LEADERSHIP PROGRAMS/COURSES

Leadership St. Petersburg

Leadership Development Program

Impact Human Performance

Lean Six Sigma – Yellow Belt (finalizing project)