



## TEACHING ONLINE CERTIFICATION

The Teaching an Online Course Certification consists of two required workshops. This certification is required prior to teaching an online course at SPC.

### Faculty Certification for MyCourses

This course explores the most commonly utilized teaching functions in SPC's Learning Management System, MyCourses. The course is online and self-paced. Newly hired faculty are enrolled in the course as part of the on-boarding process and are **required to complete it prior to teaching**. The course includes a set of activities in the online environment and is facilitated by a Faculty Facilitator.

**Audience:** Everyone

**How to register:** You will be automatically enrolled in this course when you are hired as an SPC faculty member. You will receive an email from the team with steps on completing the course. If you have not received notification of enrollment, please contact [mycourses4faculty@spcollege.edu](mailto:mycourses4faculty@spcollege.edu)

### Teaching an Online Course (TOC)

This course explores instructional strategies and classroom management when teaching in an online course at SPC. It provides participants with a chance to consider different approaches and methods for working in the online environment and compares online instruction to face-to-face classes. This is a completely online course that consists of four modules that will take approximately 15-20 hours to complete over a two-week period.

**Audience:** This course is intended for anyone currently teaching an online or blended course.

**Prerequisite:** None

## UPCOMING EVENTS

### Jun 2023

Teaching an Online Course - 06/16/23 - 06/30/23 - All Day

### Oct 2023

Teaching an Online Course - 10/20/23 - 11/06/23 - All Day

### Upcoming Events

Date/Time	Event
06/16/23 - 06/30/23 All Day	Teaching an Online Course
10/20/23 - 11/06/23 All Day	Teaching an Online Course



HAVE QUESTIONS?

### IDEAS Support Team

Email: [IDEAS@spcollege.edu](mailto:IDEAS@spcollege.edu)

Hours: 8:30 am - 4:30 pm M-F

### Need Technical Help?

#### SPC Technical Support Center

Troubleshooting/Walkthrough solutions  
(Logins, Computer, Phone, etc.)

Hours: 7:00am to midnight (7 days/week)

Email: [onlinehelp@spcollege.edu](mailto:onlinehelp@spcollege.edu)

Phone: 727-791-2795 (faculty/staff line)

Website/Chat at the TSC website:

<https://support.spcollege.edu>



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