

# St. Petersburg College Application

Admission  Readmission  
to college credit courses and programs.

**A NON-REFUNDABLE APPLICATION FEE OF \$40 MUST ACCOMPANY THIS FORM.**  
Mail application and fee to: Central Records, PO Box 33089, St. Petersburg, FL 33733

Please print LEGAL name in full: USE INK

First name	Middle name	Last name	Suffix

Preferred first name \_\_\_\_\_

Social Security number			

Have you ever had a different last name?  Yes  No

If yes, what name(s)? \_\_\_\_\_

**U.S. citizen?**

Yes  No If NOT a U.S. citizen, what is your country of citizenship?

\_\_\_\_\_

According to the United States Immigration Service,

- I have a resident alien number \_\_\_\_\_
- I have political asylum
- I am a refugee

Date issued \_\_\_\_\_

Please attach copies of appropriate documentation.

Visa type \_\_\_\_\_

Are you a U.S. veteran?  Yes  No

**Information on ethnic origin, sex and age of students is VOLUNTARY and will not be used for discriminatory purposes.**

1. Please indicate your ethnicity by checking (✓) the appropriate box.

- Hispanic or Latino
- Not Hispanic or Latino

2. Please indicate your race by checking (✓) one or more of the appropriate boxes.

- American Indian or Alaskan Native
- Asian
- Black, or African American
- Native Hawaiian or Other Pacific Islander
- White

**Gender (optional)**

- Male  Female

**Birth date**

Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Home phone number									

Work/business phone number								Extension	

Cell / Pager number									

Home email														
_____														

*Please print legibly.*

Work/business email														
_____														

*Please print legibly.*

**PERMANENT ADDRESS: Street and number**

_____														
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City	County	State	ZIP Code

**MAILING ADDRESS (If different from permanent): Street and number**

_____														
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City	County	State	ZIP Code

Status/basis for admission	First generation college student	Home campus
<input type="checkbox"/> High school graduate <small>(standard diploma or college ready)</small> <input type="checkbox"/> Early Admissions <input type="checkbox"/> GED <input type="checkbox"/> Credit Bank <input type="checkbox"/> Dual Credit	Petition for admission: <input type="checkbox"/> Non-high school graduate <input type="checkbox"/> Special diploma <input type="checkbox"/> Certificate of Attendance	<input type="checkbox"/> Clearwater <input type="checkbox"/> St. Petersburg/Gibbs <input type="checkbox"/> Seminole <input type="checkbox"/> Tarpon Springs Please mark the above location most convenient for you.
	Highest level your father completed: <input type="checkbox"/> Elementary <input type="checkbox"/> High school <input type="checkbox"/> College <input type="checkbox"/> Unknown	Highest level your mother completed: <input type="checkbox"/> Elementary <input type="checkbox"/> High school <input type="checkbox"/> College <input type="checkbox"/> Unknown

**Were you enrolled at this college before 1969?**  
 Yes    No

**Expected term of attendance**

Term	Month	Year
Fall	<input type="checkbox"/> August	_____
Spring	<input type="checkbox"/> January	_____
Summer	<input type="checkbox"/> May or June	_____

**High school / GED information**

Name of high school \_\_\_\_\_

City and state \_\_\_\_\_

Graduation month \_\_\_\_\_ Year \_\_\_\_\_

State where GED was awarded \_\_\_\_\_

Month GED was completed \_\_\_\_\_ Year \_\_\_\_\_

**Attended another college?**

Did you leave in good standing?  
 Yes    No

If no, indicate whether you were:  
 on probation  
 suspended  
 dismissed

Are you eligible to return?  
 Yes    No

**COLLEGE/UNIVERSITY RECORD**

You MUST list in chronological order EVERY college and university attended before entering this institution, starting with the most recent. Include schools even if you did not complete a term. If additional space is needed, please use a separate sheet.

Names of all colleges previously attended	City and state	Graduated	Degree received
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

**IN AN EMERGENCY, NOTIFY**

Name and address \_\_\_\_\_

Relationship to student \_\_\_\_\_

Home phone number				Business phone number				Cell ■	/ Pager ■	number

**Legal Notification about SPC Collection/Usage of Social Security Numbers (SSN)**  
 Federal legislation relating to the Hope Tax Credit and other tax benefits for education require that all postsecondary institutions report student SSNs to the Internal Revenue Service. This IRS requirement makes it necessary for community colleges to collect the SSN of every student. A student may refuse to disclose his or her SSN to the college for this purpose, but the IRS is then authorized to fine the student \$50 pursuant to the Internal Revenue Code, Section 25A. In addition to the federal reporting requirements, the public school system in Florida uses SSN as a student identifier (1008.386, F.S.). In a seamless K-20 system, it is beneficial for postsecondary institutions to have access to the same information for purposes of tracking and assisting students in the smooth transition from one education level to the next. While the collection and use of SSN may be authorized, a student is not required to provide his or her SSN as a condition of enrollment or graduation. Non-credit programs may use your SSN for the purpose of reporting to the state to facilitate the process of certification and license renewal, and for reporting non-credit course and in-service training information as required by state law.

I hereby apply for admission to St. Petersburg College and agree that, if accepted, I will abide by all rules, procedures, and policies of the college, now and hereafter adopted, as set forth in the Board of Trustees Rules and Procedures Manual, and as published in the College Catalog and Student Handbook. I certify that as a condition of admission, I will not unlawfully possess, use, sell, purchase, manufacture, deliver or possess with the intent to sell, purchase, manufacture or deliver any controlled substance while enrolled at St. Petersburg College. I understand that it is my responsibility to request that my high school and/or college transcripts be forwarded to the college. However, I authorize St. Petersburg College to obtain my high school and/or college transcript(s) and other necessary admission records, including test scores, from other institutions that I have attended, electronically and/or hard copy. I certify that the answers given herein are true and correct. I further understand that a false statement in this application or any admission document will subject me to penalties pursuant to §837.06, Florida Statutes; and is grounds for denial of admission or, upon further discovery, grounds for dismissal and invalidation of college credit or degree based on such credit.

By signing this application, I am granting permission to St. Petersburg College, its agents and staff to use video and photographs of myself for SPC promotional/advertising materials without charge. No promises have been made and no consideration is involved for their use. If I do not want SPC to use video and photographs of myself, I will inform the associate provost on my home campus.

Signature (in ink) \_\_\_\_\_ Date \_\_\_\_\_

A copy of St. Petersburg College's Annual Security Report — which includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by St. Petersburg College; and on public property within, or immediately adjacent to and accessible from the campus, and which includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters — can be obtained by contacting either the associate provost's office, site administrator's office, the Campus Security office or the office of Human Resources.

The Board of Trustees of St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, rules and regulations. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the college will not tolerate such conduct. Should you experience such behavior, please contact the director of EA/EO/Title IX Coordinator at 727-341-3261; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; or by email at [ea\\_eo\\_director@spcollege.edu](mailto:ea_eo_director@spcollege.edu).

Please check **ONLY ONE** academic plan you wish to pursue. If you are undecided, please contact an advisor/counselor.

**Non-Degree Programs (NO-DG)**

- English as a Second Language (ENGSE-NO)
- Enrichment (ENRCH-NO)
- Job Improvement (JOB-NO)
- Transient Students (TRANS-NO)

**Non-Degree High School Programs (NO-DG)**

- Dual Credit (DUAL-NO)
- Early Admissions (EARL-NO)
- Early College Clearwater (ERCOLCL-NO)
- Early College Seminole (ERCOLSE-NO)
- Early College Tarpon Springs (ERCOLTS-NO)
- Collegiate High School (CHART-NO)

**Associate in Arts Degree (AA)**

- Specialized Transfer Plans
  - Biology (BIO-TR)
  - Business (BUS-TR)
  - Communications (COMM-TR)
  - Criminology (CRIM-TR)
  - Education (EDU-TR)
  - Engineering (ENGINE-TR)
  - Nursing (NURSING-TR)
  - Pharmacy (PHARM-TR)
  - Psychology (PSYCH-TR)
  - Social Work (SOCIAL-TR)
- General Plans (GEN-AA)
  - Other Transfer Plan (OTHER)
  - Undecided (UNDECIDED)

**Associate in Science Degree (AS)**

- Arch. Desgn. and Constn. Tech (ARCH)
- Aviation Maintenance Mgmt. (AVAMM)
- Business Administration (BUS)
- Computer Networking (COMPNET)
- Computer/Web Programming and Analysis (CWPA)
- Crime Scene Technology (CST)
- Criminal Justice Technology: Public Safety Services (CJPSS)
- Digital Arts, Media and Interactive Web Design (DIG-AS)
- Digital Forensics and Computer Investigations (DIGFORN)
- Drafting and Design Technology (DRAFT)
- Early Childhood Education (CHDEV)
- Emergency Admin. and Mgmt. (EAM)
- Engineering Technology (ENG)
- Environmental Science Technology (ENVSC)
- Financial Services – Banking (FINSV)
- Fire Science Technology (FIRE)
- Hospitality & Tourism Management (HMGMT)
- Human Services - Social Services (HSDIS)
- Human Svcs. - Alcohol/Substance Abuse (HSM)
- Industrial Management Technology (INMG)
- Information Technology (IT) Security (ITSC)
- Music Industry/Recording Arts (MIRAS)
- Paralegal Studies (LEGAL)
- Parks and Leisure Services (PALS)
- Photographic Technology (PGY)
- Pre-Dental Hygiene (DENHY-PR)
- Pre-Emergency Medical Services (EMS-PR)
- Pre-Funeral Services (FUNSE-PR)
- Pre-Health Care Informatics (HCINF-PR)
- Pre-Health Information Management (HIM-PR)

- Pre-Medical Laboratory Technology (MLT-PR)
- Pre-Nursing (NURSE-PR)
- Pre-Physical Therapist Assistant (PTA-PR)
- Pre-Radiography (RAD-PR)
- Pre-Respiratory Care (RESC-PR)
- Pre-Veterinary Technology (VETTC-PR)
- Sign Language Interpretation (INTRP)
- Technology Management (TECMGT)
- Web Site Design (WEBSDM)

**Certificates (CERTF) – Financial Aid Eligible**

- Accounting Applications (ACTAP)
- Addiction Studies (ADS)
- Building Construction Technology (BCNST)
- Business Administration (BUSADM)
- Computer/Web Programming Specialist (CWPS)
- Computer-Aided Design and Drafting (CAD)
- Computer-Related Crime Investigation (CRCI)
- Crime Scene Technology (CST)
- Drafting Technology (DRAFT)
- Emergency Admin. and Mgmt. (EAM)
- Engineering Technology Support (ENGTECH)
- Fire Officer I (FOI)
- Food and Beverage Management (FBM)
- Gang Investigations (GI)
- Healthcare Informatics (HCINF)
- Homeland Security (HLS)
- Linux System Administrator (LINUXSA)
- Medical Coder (MEDCD)
- Rooms Division Management (RDM)
- Youth Development Professional (YDPF)
- Web Designer (WEBDS)

**Certificates (CERTN) – Not Financial Aid Eligible**

- Avid Certified Pro Tool Operator (AVID)
- C# Certificate (CSHARP)
- C++ Certificate (CPLUS)
- Cisco Certified Network Associate (CCNA)
- Computer Support (APLS)
- Digital Graphics (DIG)
- Digital Media/Multimedia Production (DMPRD)
- Digital Media/Multimedia Video Production (DVPRD)
- Digital Media Technology Interactive Web Design (DIGIWD)
- Entrepreneurship (ENTR)
- Fire Inspector I (FISI)
- Fire Inspector II (FISII)
- Fire Investigator I (FVI)
- Fire Officer II (FSOII)
- Food & Beverage Specialist (FBS)
- Information Technology (IT) Security (ITSC)
- International Business (INTBUS)
- Java (JAVA)
- Lean Six Sigma Green Belt (LEAN)
- Management/Leadership (MGTLDR)
- Marketing (MKT)
- Medical Quality Systems (MEDQS)
- Microsoft Certified IT Professional Server Administrator (MCITPS)
- Mobile Device (MBLDVC)
- Open Source (OPNSRC)
- Rapid Prototyping and Design (RAPID)
- Rooms Division Operations (RDO)
- Rooms Division Specialist (RDS)
- Six Sigma Black Belt (SIXSG)
- Veterinary Practice Management (VETTC)
- Video Game Foundations (VGF)
- Visual Basic.NET (VBNET)

**Applied Technology Diploma (ATDN) – Not Financial Aid Eligible**

- Pre-Emergency Medical Technician (EMT)
- Maternal & Child Health (MCHL)

**Advanced Technical Certificate (ATC) – Financial Aid Eligible**

- Funeral Arts - ATC (FUNAT)

**Advanced Technical Certificate (ATC) – Not Financial Aid Eligible**

- Critical Care - ATC (CC)
- Emergency Care - ATC (EMC)
- Sepsis Awareness and Education - ATC (SAE)

One of the following only can be selected if application is being made for an upper-division degree.

**Bachelor of Science Degree (BS) - BS**

- Biology (BIOLOGY)
- Business Administration
- Educational Studies (EDST)
- Elementary Education with ESOL and Reading Endorsement (ELEDR)
- Exceptional Student Education with ESOL and Reading Endorsement (ESEDR)
- Middle Grades General Science Education (5-9) (MGSED)
- Middle Grades Mathematics Education - (5-9) (MGMED)
- Nursing (NURS)
- Prekindergarten/Primary Education with Infused ESOL and Reading (PKPED)
- Public Policy and Administration (PPA)
- Secondary Mathematics Education (6-12) (MTSED)
- Secondary Science Education - Biology Emphasis (6-12) (BSCED)

**Bachelor of Applied Science Degree (BAS) - BAS**

- Dental Hygiene (DENH)
- Health Services Administration (HSA)
- International Business (INTBUS)
- Management and Organizational Leadership (MGTOrg)
- Orthotics and Prosthetics (ORTHO)
- Paralegal Studies (LEGAL)
- Public Safety Administration (PSA)
- Sustainability Management (SUSMGMT)
- Technology Management (TMGT)
- Veterinary Technology (VETTC)

**Post-Baccalaureate Certificates (CT)**

- Paralegal Studies (LEGAL)
- Pre-Educator Preparation Institute (EPI)
- Project Management (PRJMGMT)
- Veterinary Practice Mgmt UD (VETTC)

Student Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Florida Statute requires that every applicant for admission to an institution of higher education shall be required to make a statement as to his or her length of residence in the state and, further, shall establish that his or her presence or, if the applicant is a dependent child, the presence of his or her parent or parents in the state currently is, and during the requisite 12-month qualifying period was, for the purpose of maintaining a bona fide domicile, rather than for the purpose of maintaining a mere temporary residence or abode incident to enrollment in an institution of higher education. (§1009.21, Florida Statutes) Other persons not meeting the 12-month legal residence requirement may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature and the State Board of Education. All other persons are ineligible for classification as a Florida resident for tuition purposes.

To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen or a permanent resident alien, or a legal alien granted indefinite stay by the U.S. Immigration and Naturalization Service. Living in or attending school in Florida will not in itself establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents. Residence in Florida must be for establishing a permanent home and not merely incident to enrollment at an institution of higher education. Documents supporting the establishment of legal residence must be dated, issued or filed 12 months before the first day of classes of the term for which a Florida resident classification is sought and must be valid during the immediate 12 months prior to that term.

**TO BE COMPLETED BY THE STUDENT - Check  the appropriate boxes:**

1. I am an independent person and have maintained legal residence in Florida for at least the last 12 consecutive months.  Yes  No
2. I am a dependent person and my parent or legal guardian has maintained legal residence in Florida for at least the last 12 consecutive months.  Yes  No
3. I am a dependent person who has resided for the last three years with an adult relative other than my parent or legal guardian and my relative has maintained legal residence in Florida for at least the last 12 consecutive months.  Yes  No
4. I am married to a person who has maintained legal residence in Florida for at least the last 12 consecutive months. I have established legal residence and have made Florida my permanent home.  Yes  No (If yes, copy of marriage certificate is required, plus one tier 1 document from the student to prove that I have made Florida my legal home.)
5. I was previously enrolled at a Florida public college/university and classified as a Florida resident for tuition purposes within the last 12 months. (If yes, provide copy of the transcript.)  Yes  No
6. I was previously enrolled at a Florida public college/university and classified as a Florida resident for tuition purposes within the last 12 months, but abandoned my Florida domicile and am now re-establishing Florida legal residence. (If yes, provide a copy of the transcript and updated documents evidencing legal ties to Florida.)  Yes  No
7. According to the U.S. Immigration and Naturalization Service, I am a permanent resident alien or other legal alien granted indefinite stay. I have maintained domicile in Florida for at least the last 12 consecutive months. (If yes, USCIS documentation required.)  Yes  No
8. I am a member of the armed services of the U.S. and am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida; or I am the member's spouse or dependent child.  Yes  No (If yes, copy of military orders DD2058 or military document showing home of record required.)
9. I am an active drilling member of an eligible Florida Army National Guard Unit. (If yes, provide documentation)  Yes  No
10. I am a full-time instructional or administrative employee of a Florida public school, community college or institution of higher education; or I am the employee's spouse or dependent child. (If yes, copy of employment verification required.)  Yes  No
11. I am part of the Latin American/Caribbean scholarship program. (If yes, copy of scholarship papers is required.)  Yes  No
12. I am a qualified beneficiary under the terms of the Florida Pre-Paid Postsecondary Expense Program. (§240.551, Florida Statutes) (If yes, copy of card required.)  Yes  No
13. I am living on the Isthmus of Panama and have completed 12 consecutive months of college work at the FSU Panama Canal Branch; or I am the student's spouse or dependent child.  Yes  No
14. I am a full-time employee of a Florida state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purposes of job-related law enforcement or corrections training.  Yes  No
15. I am a full-time student participating in a linkage institute. (§288.8175, Florida Statutes)  Yes  No

Attach copies of documentation indicated above. Additional documentation (e.g., voter's registration, Florida driver's license or Florida ID, marriage certificate, tax returns, etc.) may be required by the college. All documentation is subject to verification, and evidence of continuing legal ties to another state may preclude classification to Florida resident for tuition purposes.

**STUDENT/CLAIMANT INFORMATION**

The section below should be completed by the student if independent, or by the student and claimant (i.e. parent, legal guardian or spouse) if Florida residency is being derived by virtue of a relationship to that individual. Please print clearly and complete all sections.

STUDENT INFORMATION	CLAIMANT INFORMATION (if different than student)
1A: Student Name: _____	1B: Claimant Name: _____
2A: Student Date of Birth: _____	2B: Claimant Date of Birth: _____
3A:*Student Social Security Number: _____ or Student ID#: _____	3B: VISA status or Alien Registration Number of Claimant (if applicable) _____ or N/A
4A VISA status or Alien Registration Number of Student (if applicable) _____	4B Relationship to Student: <input type="checkbox"/> Parent <input type="checkbox"/> Spouse <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other: _____

Items 5-11 should be completed by the student, unless a claimant is listed in item 1B, in which case the claimant should complete the following:

- 5. Permanent legal address: Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_
- 6. Telephone Number: \_\_\_\_\_
- 7. Date legal Florida residence and domicile was established: \_\_\_\_\_
- 8. Voter registration state: \_\_\_\_\_ County: \_\_\_\_\_ Number: \_\_\_\_\_ Issue date: \_\_\_\_\_
- 9. State of current driver's license or identification card: \_\_\_\_\_ Number: \_\_\_\_\_ Issue date: \_\_\_\_\_
- 10. Vehicle registration state: \_\_\_\_\_ VIN or title number: \_\_\_\_\_ Issue date: \_\_\_\_\_
- 11. Other documents (attach to this form). View residency worksheet at [www.spcollege.edu/residency](http://www.spcollege.edu/residency) for detailed information about other documents that may be used for this purpose.

**Student Affirmation/Acknowledgement**

I do hereby swear or affirm that the above-named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this document will subject me to penalties for making a false statement pursuant to §837.06, Florida Statutes, and shall entitle the college to not admit the student, or upon later discovery, to deny further registration and invalidate college credit and/or a degree based on such credit.

Signature (in ink) of student (person listed on Item #1A above): \_\_\_\_\_ Date: \_\_\_\_\_

Signature (in ink) of Claimant (person listed on Item #1B above): \_\_\_\_\_ Date: \_\_\_\_\_

**NON-FLORIDA RESIDENTS ONLY**

I acknowledge that I do not qualify as a Florida resident for tuition purposes for the term for which this application is being submitted, and that if I should qualify for some future term, it will be necessary for me to file the required documentation before the beginning of the term to be considered for Florida residency classification. I understand that reclassification of residency for tuition purposes, after enrollment as a non-resident, involves a stricter standard of scrutiny and will require a minimum of three valid documents for this purpose.

Signature (in ink of student/person listed on Item #1A above, if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

\* In compliance with Florida Statute 119.071(5), this document serves to notify you of the purpose for the collection, release and usage of your Social Security Number (SSN). Pursuant to Florida Statute, 119.971(5)(a)2.a., St. Petersburg College collects and uses your SSN only for the following purposes in performance of the college's duties and responsibilities, including compliance with federal and state statutes related to employment, financial and academic assistance, inter-institutional articulation or transfer, and for actions imperative to the performance of St. Petersburg College's duties and responsibilities as prescribed by law. To protect your identity, St. Petersburg College will secure your SSN from unauthorized access; strictly prohibit the release of your SSN to unauthorized parties contrary to state and federal law; and assign you a unique student/employee identification number. For more information, visit [www.spcollege.edu/ssn](http://www.spcollege.edu/ssn).

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