

ST. PETERSBURG COLLEGE AFTER ACTION PLAN

OCTOBER 3, 2022

This Improvement Plan has been developed specifically for **St. Petersburg College** as a result of Hurricane Ian, September 2022

Core Capability	Issue/Area for Improvement	Corrective Action	Responsible Department	Point of Contact	Start Date	Action Taken	Completion Date
Operational Coordination							
<ul style="list-style-type: none"> Command Staff 	<ul style="list-style-type: none"> Clarification of roles of Command Staff 	<ul style="list-style-type: none"> Update ICS training 	Emergency Management	Director Emergency Management	TBD	TBD	
<ul style="list-style-type: none"> Communications 	<ul style="list-style-type: none"> Communications scheduled at 12 pm and 4 pm were excellent. 	<ul style="list-style-type: none"> Suggestion to schedule conference calls at 9am and 5:30 pm to coincide with NOAA Updates. PCEM updates were provided at 11 am and 3 pm. 	President's Office	Executive Assistant to the President	NA	NA	
<ul style="list-style-type: none"> Information Monitoring 	<ul style="list-style-type: none"> Updates were timely and accurate 	None	Security Dispatch	Director College wide Security	NA	NA	
<ul style="list-style-type: none"> Instructional /Payroll Continuity 	<ul style="list-style-type: none"> Suggest Payroll provide sign in sheets to Site Supervisors for team members on site during a storm. (Shelter) No feedback on Instructional Continuity 	<ul style="list-style-type: none"> Review procedures 	Facilities Planning and Institutional Services	TBD	TBD	TBD	

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Public Information and Warning	<ul style="list-style-type: none"> Messaging was timely and accurate. College faculty, staff, students, and partners received communications in a timely manner 	None	Marketing/PIO	AVP Marketing	On going	On Going	
Infrastructure Systems							
<ul style="list-style-type: none"> Data and Communication Systems 	<ul style="list-style-type: none"> Ensure WIFI is active SPC's internet service circuit is in a location without redundant power systems. (CLW -LA) Preemptive shutdown of network equipment limited Facilities ability to monitor chiller plants and other maintenance systems. 	<ul style="list-style-type: none"> Change Guest Wi-Fi policy to remain active 24/7 during future responses. Relocate SPC's internet circuit to the BT building IS Preparedness Plan will be reviewed to ensure appropriate backup systems. 	Information Systems	IS Team	Immediate	On Going	
			Information Systems	IS Team	On Going	Six Month Project	
			Information Systems	IS Team	Immediate	On Going	
<ul style="list-style-type: none"> Security Team 	<ul style="list-style-type: none"> Determine availability of personnel prior to storm 	<ul style="list-style-type: none"> Planning 	College wide Security Services	Director college wide Security	On going	On Going	

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	<ul style="list-style-type: none"> Provide Satellite Phone to Shelter 	<ul style="list-style-type: none"> Planning 	College wide Security Services	Director college wide Security	On Going	On Going	
<ul style="list-style-type: none"> Midtown Shelter Plan 	<ul style="list-style-type: none"> Facility personnel were not available overnight as per shelter plan. 	<ul style="list-style-type: none"> Review with Department Heads 	Facilities Planning and Institutional Services	TBD	TBD	TBD	
<ul style="list-style-type: none"> Inter-Local Agreements 	<ul style="list-style-type: none"> SPC has multiple MOU/Inter-Local Agreements with Pinellas County Government and Municipalities. 	<ul style="list-style-type: none"> Develop tracking system using spreadsheet with timelines. 	Legal Services/Emergency Management	Legal Services Coordinator Director EM	October 4, 2022	Spread sheet being developed.	
<ul style="list-style-type: none"> Recovery 	<ul style="list-style-type: none"> Initial FPIS Response Team will be determined by AVP FPIS. Response Team to conduct cursory inspection of campus grounds and buildings for safe re- entry. IS Operations team and the TSS teams have opportunity to inspect campuses prior to reopening. President will declare College sites to reopen to faculty/staff once inspections are completed. 	<ul style="list-style-type: none"> Staff should be assigned by mandate to each site rather than voluntary. FPIS Recovery Team to review damage assessment procedure in FPIS Recovery Plan 	<p>Facilities Planning and Institutional Services</p> <p>IS Operations Team</p>	<p>TBD</p> <p>IS Team</p>	<p>On Going</p> <p>On Going</p>	<p>On Going</p> <p>On Going</p>	