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SPC is holding Fall Term classes on campus, online and LIVE Online. [Check here for COVID-19 updates.](#)

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# SPC Comeback Plan

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## Welcome Back Titans!

comeback plan title

These guidelines and policies help ensure the health and wellbeing of the entire SPC community. The plan will be amended as needed as new information becomes available.

### [Introduction](#)

As we continue to face uncertainties regarding the COVID-19 pandemic, the safety of all Titans remains the highest priority of St. Petersburg College. Implementing safety protocols and requirements, and conducting ourselves in responsible manners as we gradually transition back to campus will be key to the success of our return.

SPC's Titans Comeback Plan is guided by information from the U.S. Center for Disease Control and Prevention that prioritizes the safety of students, faculty, and staff. Other contributing best practices and guidelines include the Florida Governor's Office, Florida Department of Education, Pinellas County Health Department, Pinellas County Emergency Management and the Division of Florida Colleges.

These guidelines and policies help ensure the health and wellbeing of the entire SPC community. The plan will be amended as needed as new information becomes available.

The overarching guiding principles were used to develop the following guidelines:

- Safety: Ensuring the health, safety and wellbeing of our college community.
- Stability: Minimizing the financial impact to students and employees.
- Students: Advancing our student success agenda and keep students learning.

[Symptom Checker Self-Assessment](#)

## Use the Symptom Checker Before Coming to Campus

Please complete the [symptom checker self-assessment](#) each day before you arrive for work or classes. This is critical in ensuring that we are able to effectively contact trace.

If you answered yes to any of the questions in the symptom check self-assessment, **DO NOT** come to campus. **You may return to campus according to the guidelines provided [in the CDC return criteria](#).**

### [Protecting Your Health](#)

**St. Petersburg College expects face coverings to be worn by ALL individuals indoors** at all college facilities. This includes students, faculty, staff, visitors and partners and is particularly important, as positive cases of COVID-19 continue to rise in the Tampa Bay region and across the state.

Recent guidance from the CDC and public health officials states that both vaccinated and unvaccinated people can transmit COVID-19 to others. The CDC strongly recommends face coverings indoors. While we cannot mandate face coverings, **SPC does expect that our college family will help us mitigate the spread of the coronavirus by wearing a face covering indoors.** (Some clinical, lab and studio spaces will require face coverings by nature of the work performed in those areas. Such spaces will be marked as such.) You should also avoid overcrowding and continue good hygiene practices, like frequent hand-washing.

**It is critically important that anyone coming to an SPC campus or site, take the college's [symptom checker self-assessment](#). Do NOT come to campus if you are experiencing [COVID-like symptoms](#).**

Based on guidance from the CDC and our local public health officials, **we strongly encourage the college community to get vaccinated as soon as possible** as it provides the best protection against serious illness and is the most effective tool to help prevent the spread of the virus. The [vaccine has proven to be safe and effective](#). It is also free and widely available. You can [find vaccination sites here](#). If you have concerns about the vaccine, we encourage you to talk to your doctor.

**The college will not require employees or students to provide proof of vaccination. However, some of our agency partners in health and/or public safety programs may require faculty or students to be fully vaccinated for COVID-19 in order to participate in their facilities/on their properties.** In those cases, proof of vaccination may be required prior to the first day of class and/or clinical/agency participation. If you have any questions, please reach out to your academic department.

For more information on how to protect yourself and others, [please visit the CDC website](#).

### [Facilities & Cleaning](#)

## Facilities & Cleaning

Enhanced cleanings of all common areas and classrooms will be performed throughout the COVID period. Electrostatic disinfecting of all common and classroom areas will occur every night. Additional cleaning supplies will be available for students and instructors to clean learning spaces before use.

- **All restrooms will be cleaned and disinfected a minimum of twice daily.** Employees should use a paper towel to open the door in restrooms after drying hands and place the towel in a trash receptacle next to the door.
- **Heating Ventilation & Air Conditioning (HVAC)** systems in College offices, rooms and spaces will be operated to provide the best indoor air quality. Preventative and manufacturer recommended maintenance

is being conducted College wide on all HVAC systems. Facilities staff will continue to perform routine inspections on HVAC equipment, including filters change outs, and outdoor air damper positioning. Employees should not use fans/heaters of any kind within offices or workspaces.

- **Frequent hand washing is highly encouraged. Liquid sanitation stations** will be available at all main entrances. **Hand wipes** will be stationed in the hallways for use by staff and students. Hand wipes will be located in shared office spaces and areas where face-to-face student services are performed (e.g. advising, career services, tutoring etc.) Please place hand wipes in trash receptacles once used.
- Due to frequent use, **we encourage students, faculty and staff to wipe down computer keyboards, mice, and stations, as well as desks or other hard surfaces before using.** Adequate levels of cleaning supplies will be provided to be used before and after each use.

## ELEVATORS/ STAIRWELLS

- Avoid using elevators; if you must, limit to two people per ride
- Keep three steps between you and the next person on stairs
- If a building has two stairwells one may be designated as “up” and the other “down”
- Avoid high-touch surfaces, such as buttons and handrails
- Wash hands or apply hand sanitizer after using
- Follow all COVID-19 related hygiene tips, such as coughing into your elbow

### [Student Specifics](#)

## Student Specifics

All students, guests and partners are asked to complete the [COVID-19 symptom checker self-assessment](#) prior to coming into College buildings, and comply with all policies and safety protocols. Those who seek an accommodation or adjustment to any of these policies due to a disability should contact 727-341-4510, or in the case of students seeking accommodations, your campus [Accessibility Services Coordinator](#).

## DO YOU FEEL ILL OR HAVE YOU BEEN EXPOSED TO COVID-19?

Follow these SPC guidelines before coming to an SPC campus or site.

### [student specific](#)

## CLASSES & LABS

- The college will hold classes on campus this Fall, as well as through our fully online and LIVE Online formats. Certain clinical, lab and studio spaces will continue masking and will be marked as such.
- Differences in fully online and LIVE Online class formats.
  - **Fully online courses** are self-paced.
  - **LIVE Online courses** offer some independent work combined with interactive video conference lessons with professors and fellow students. The SPC LIVE Online set-schedule courses provide all the benefits of face-to-face courses in a live, remote setting without leaving the comfort of your home. Benefits of SPC LIVE Online classes include:
    - Regularly scheduled times to meet virtually with professors and classmates
    - Interactive discussion forums
    - Access to course materials such as videos and PowerPoints

- Flexibility of scheduling
  - High-quality, guided instruction
- Please note** While the SPC LIVE Online courses provide greater flexibility, they are not self-paced.

## STUDENT SERVICES & ACTIVITIES

- Most campus bookstores have re-opened, with [hours listed here](#).
- Events and activities will be held on campus and online this Fall Term.
- **Face-to-face student services** are open to walk-ins but appointments are encouraged. Students are also encouraged to take advantage of virtual students services.

## PERSONAL SAFETY PRECAUTIONS

- **St. Petersburg College expects face coverings to be worn by ALL individuals indoors** at all college facilities. This includes students, faculty, staff, visitors and partners and is particularly important, as positive cases of COVID-19 continue to rise in the Tampa Bay region and across the state.
- Recent guidance from the CDC and public health officials states that both vaccinated and unvaccinated people can transmit COVID-19 to others. The CDC strongly recommends face coverings indoors. While we cannot mandate face coverings, **SPC does expect that our college family will help us mitigate the spread of the coronavirus by wearing a face covering indoors.** (Some clinical, lab and studio spaces will require face coverings by nature of the work performed in those areas. Such spaces will be marked as such.) You should also avoid overcrowding and continue good hygiene practices, like frequent hand-washing.
- **It is critically important that anyone coming to an SPC campus or site, take the college's [symptom checker self-assessment](#). Do NOT come to campus if you are experiencing [COVID-like symptoms](#).**
- Based on guidance from the CDC and our local public health officials, **we strongly encourage the college community to get vaccinated as soon as possible** as it provides the best protection against serious illness and is the most effective tool to help prevent the spread of the virus. The CDC states that [vaccines are safe, effective](#), free and widely available. You can [find vaccination sites here](#). If you have concerns about the vaccine, we encourage you to talk to your doctor.
- **The college will not require employees or students to provide proof of vaccination. However, some of our agency partners in health and/or public safety programs may require faculty or students to be fully vaccinated for COVID-19 in order to participate in their facilities/on their properties.** In those cases, proof of vaccination may be required prior to the first day of class and/or clinical/agency participation. If you have any questions, please reach out to your academic department.
- **All students and guests should wash and/or sanitize hands** (sanitizer, soap and/or wipes will be made available) upon entering and exiting the building and throughout their time on campus.

[See the CDC guidelines on testing here.](#)

### [Employee Specifics](#)

All employees are asked to complete a [COVID-19 symptom checker self-assessment](#) prior to coming into College buildings and comply with all policies and safety protocols.

## DO YOU FEEL ILL OR HAVE YOU BEEN EXPOSED TO COVID-19?

Follow these SPC guidelines before coming to an SPC campus or site.

## [employee specific](#)

[See the CDC guidelines on testing here.](#)

## WORK SCHEDULES

- As possible, employees will, with the approval of their supervisors, balance working from College locations and continuing to work from home. Teleworking arrangements may be subject to **SPC's Teleworking Policy**.
- Supervisors may, at their discretion, require some or all of their staff to return to a College location completely or on a reduced or intermittent schedule, provided all social distancing and other requirements outlined within this return plan are established and maintained.
- Employees **desiring to enter SPC locations outside of normal operating hours** and on weekends must coordinate with your supervisor and receive Provost approval in writing at least 48 hours prior to your arrival time, in addition to the completion of the symptom self-assessment.

## PERSONAL SAFETY PRECAUTIONS

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- **The college will not require employees or students to provide proof of vaccination. However, some of our agency partners in health and/or public safety programs may require faculty or students to be fully vaccinated for COVID-19 in order to participate in their facilities/on their properties.** In those cases, proof of vaccination may be required prior to the first day of class and/or clinical/agency participation. If you have any questions, please reach out to your academic department.
- **Employees must wash and/or sanitize hands** (sanitizer, soap and/or wipes will be made available) upon entering and exiting the building and throughout the day.
- Employees may use communal equipment, such as refrigerators, coffee pots, printers. Sanitation wipes will be made available across campus sites for personal disinfection ahead of use. No food consumption in these spaces will be allowed.

## MEETINGS

- Whenever possible, in-person meetings should be replaced with virtual meetings. Essential in-person

meetings should be limited to employees only and wearing of face coverings and social distancing should be maintained. The standard room capacity for meeting rooms and personal offices will be reduced to ensure at least 6-feet of space between all participants.

- Cleaning supplies will be available to disinfect work surfaces or frequently touched areas. Meeting times should be held to a minimum to accomplish the meeting objectives. Employees should not linger and socialize after essential meetings.
- There should be no serving of food at any meetings or gatherings. Meeting attendees should clean and disinfect all table surfaces, chairs, and computer equipment at the conclusion of each meeting. Cleaning supplies will be available in the meeting space.

## TRAVEL

All essential work-related travel outside of in-district, regardless of transportation mode, must be pre-approved by the employee's respective Cabinet member. Employees should not carpool with other employees, or those outside of their immediate household in College or personal vehicles.

Employees taking personal travel should adhere to CDC and local health department guidelines regarding isolation after travel. Please communicate travel to/from CDC high risk areas with your supervisor.

Travel guidelines [can be found on the CDC website](#).

[Reporting COVID-19 or Flu-Like Symptoms](#)

## Reporting COVID-19 or Flu-Like Symptoms

Contact tracing and mitigation efforts are critical to ensuring the safety of all Titans. If you have you tested positive or are currently experiencing symptoms consistent with COVID-19, have had close contact with someone who has tested positive within the last 14 days, or have been advised to self-isolate due to possible exposure to COVID-19:

- Students should contact their professor(s).
- Employees should contact their supervisor.
- All others, including campus visitors, should contact SPC Emergency Management at (727) 341-4501 or [EmergencyManagement@spcollege.edu](mailto:EmergencyManagement@spcollege.edu).

In addition, completing the [symptom checker self-assessment](#) each day before you arrive for work or classes, is critical in ensuring that we are able to effectively contract trace.

If you answered yes to any of the questions in the symptom checker self-assessment, DO NOT come to campus. **You may return to campus according to the guidelines provided [in the CDC return criteria](#).**

## ADDITIONAL RESOURCES

- [SPC COVID-19 website](#)
- [Pinellas County COVID-19 website](#)
- [State plan or COVID-19 website](#)
- [CDC COVID-19: If you are sick](#)
- [Symptoms of COVID-19](#)

*Legal and Medical Disclaimer: The information contained in this document does not constitute legal or*



*medical advice.*

[COVID-19 Tracking Dashboard](#)

## COVID-19 Tracking Dashboard

SPC's [COVID-19 tracking dashboard](#) is updated as soon as a new positive test case is reported to the college. Cases will be listed for each individual who discloses a positive COVID-19 test result to the college, has been on an SPC campus/site and/or who may have exposed others at SPC. Due to privacy concerns and confidentiality laws, SPC will not divulge the names of anyone who has tested positive for COVID-19. If a case is reported the college will enact its response protocols to include: asking the individual to refrain from coming to campus and follow guidance from the Florida Department of Health and the U.S. Centers of Disease Control; closing and disinfecting affected areas; identifying and notifying those who may have been exposed at SPC, to the best of our ability; and alerting the campus/site community as necessary. Please note that if a member of the SPC community tests positive and does not alert the college, we will not be able to enact our protocols.

Access the tracking dashboard [here](#).

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[SPC Updates](#)

- [Resources for SPC Students](#)
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## CDC Guidelines Quick References

- [Social Distancing](#)
- [Hand Washing](#)
- [Cloth Face Coverings](#)
- [Using Personal Protective Equipment](#)
- [How to clean and disinfect](#)

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## Connect

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St. Petersburg College is accredited by the [Southern Association of Colleges and Schools Commission on Colleges](#) (SACS-COC).

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information visit [www.spcollege.edu/eaao](http://www.spcollege.edu/eaao).

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