

**ST. PETERSBURG COLLEGE  
COVID-19 TIMELINE**

<b>DATE</b>	<b>ACTION</b>
January 29, 2020	Bill Grey memo to Incident Response Team (Skryd, Wright, Conner, Farlow, Gardner, Miles) reviewing SPC procedures during 2009 H1N1 and 2014 Ebola flu scenarios.
February 3, 2020	Memo shared with Cabinet members.
February 24, 2020	CDC Travel Guidelines sent to International Programs
February 25, 2020	<ul style="list-style-type: none"> <li>• Marketing issues information to Faculty, Students, and Staff re: SPC monitoring. #1</li> <li>• International Programs emailing students with updated information and posting on Facebook and Workplace.</li> <li>• Marketing Posts Information on Emergency Preparedness blog</li> </ul>
February 27, 2020	<ol style="list-style-type: none"> <li>1. Bill Grey sends copy of SPC Pandemic Plan and Florida College System Academic Continuity Plan to Incident Response Team.</li> <li>2. WTSP 10 requested statement.</li> </ol>
February 28, 2020	Response to faculty concern sent to IRT.
March 2, 2020	Marketing issues update information to Faculty, Staff, and Students #2
March 2, 2020	International Programs sends updated information to Study Abroad Stds.
March 2, 2020	Bill Grey provides information to Athletic Director re:updates
March 2, 2020	<ol style="list-style-type: none"> <li>1. News Channel 8 WFLA requests statement</li> <li>2. News Channel 10 requesting info on International students</li> <li>3. Bay News 9 – Requested to join PIO call</li> <li>4. New Channel 10 – Requested to join PIO call</li> <li>5. ABC Action News – Requested to join PIO call.</li> </ol>
March 3, 2020	<ol style="list-style-type: none"> <li>1. Incident Command meeting w/ J. Skryd, R. Farlow, B. Grey</li> <li>2. Memo from C. Kennedy of International Travel status.</li> <li>3. Media Advisory sent out from Marketing</li> <li>4. Japan Study Abroad Update – F. Jurkovic #3</li> </ol>
March 4, 2020	<ol style="list-style-type: none"> <li>1. Emergency Council Phone Conference.</li> <li>2. CDC Posters distributed to campus sites.</li> <li>3. Information sent to M. Ramsey, Workforce Development.</li> <li>4. PCHD guidance re: Mass Gatherings</li> <li>5. Travel Precautions Update #4</li> </ol>
March 5, 2020	<ol style="list-style-type: none"> <li>1. B. Grey meeting with area colleges/universities.</li> <li>2. Memo to Faculty/Staff re: Test proctoring (C. Harvey)</li> </ol>
March 6, 2020	<ol style="list-style-type: none"> <li>1. Submitted Survey for Colleges Covid-19</li> </ol>

March 9, 2020	DOE Conference Call
March 10, 2020	EMC Phone Conference PCEM Conference Call
March 12, 2020	1. Area Colleges Conference Call 2. EMC Conference Call

March 13, 2020 EMC Conference Call – 9 am

March 14, 2020 Contacted two employees at risk.

March 15, 2020 EMC Conference Call – 1pm

March 16, 2020 EMC Conference Call – 4 pm

March 17, 2020 BOT Meeting/EMC Conference Call

March 18, 2020 PCEM Conference Call

SEOC Conference Call

SPC EMC Conference Call

**Classes Officially On Line**

March 19, 2020 Website Updated

March 20, 2020 Discussed VET TECH animal needs.

March 23, 2020 VT activates Shelter In Place Protocols

PCEM Conference Call

Facilities Conference Call

March 24, 2020 EMC Call

- Academic Affairs: Technology, On-Line Access, Resources
- Student Affairs
- Human Resources
- Facilities
- Public Information Updates

March 25, 2020

- PCEM Conference Call – Situation Report #15

March 26, 2020

- SPC issues **campus closure to all non-essential employees**
- EMC Conference Call

March 27, 2020

- Request from Advent Health to use TS FA Building for hospital overflow
- PCEM Conference Call
- TS Threat Assessment re: student

March 30, 2019

- Sent Pandemic Plan to Rita, Suzanne re: Fresh Take Florida
- Receive note that Sem employee was not tested.
- PCEM Conference Call
- Received request from Chancellor's office for Academic/Student Affairs COOP

March 31, 2020

- Suzanne, Rita discussion of Advent Hospital requesting space at TS-FA
- Sent Instructional COOP to Demers/Conner
- Phone Conference with TS re:Advent request.

April 1, 2020

- PCEM ROC Call
- SEOC Call

April 2, 2020

- New Employee Orientation
- EMC Conference Call

April 3, 2020

- Sent Graduation info to Jamelle
- COOP to Gary Falasca
- President's COOP to Jackie
- Sent SPC COOP to Djuan, Susan D.

April 6, 2020

- PCEM Conference Call
- EMC Conference Call

April 7, 2020

April 7, 2020

- Sent Clery requirements for COVID 19 to Legal, PIO, Security
- Sent COVID 19 information to D. Wright

April 8, 2020

- Sent Student Services COOP to Sabrina C.
- PCEM ROC Call
- SEOC Conference Call

April 9, 2020

- Sent COE COOP to Kim Hartman
- Area College Conference Call via Eckerd College
- Received Academic COOP from Demers
- EMC Conference Call

April 13, 2020 (Mon)

- PCEM ROC call
- Sent COOP to Stan V.
- Communicated with Sem re: IT access to campus

April 14, 2020

- Sent Hurricane Manual to CM

April 15, 2020

- Sent Exec Team Phone List to CM
- PCEM ROC Call

April 16, 2020

- Sent FEMA info to Kara
- Conference with Area Colleges

- EMC Conference Call

April 17, 2020 (Friday)

- Carol Sumter memo
- Begin work on Hurricane Prep
- Sent survey to team
- Response from TW, and JC

April 20, 2020 (Monday)

- CM to revise survey to send out
- EMC ROC Call

April 21, 2020 (Tuesday)

- Received Return Plan from Deanna Stenftiford (Cedric Harrington)

April 22, 2020

- Sent After Action Survey to Mission Essential Dept.
- PCEM ROC Call

April 23, 2020

- Area college call
- EMC call

April 24, 2020

- Request from TW to head up task force to re-open

April 27, 2020

- Cabinet meeting to discuss re-Open

April 28, 2020

- Conference call with Andrea Henning

April 29, 2020 (Wed)

- AC walk through to re-start Academy

- Resent survey to missing departments

April 30, 2020

- EMC Conference Call
- Area College Conference
- May 1, 2020
- Town Hall Meeting
- Tarpon Springs re:Advent Health
- May 4, 2020
- Cabinet Meeting
- PCEM Call
- May 5, 2020
- Task Force Planning Conference – Jackie, Andrea, Sherry

May 6, 2020

- FPIS Conference Call re:Return Plan

May 7, 2020

- First Task Force Meeting – Collaborative Labs

May 8, 2020

- City of St. Petersburg Conference Call

May 11, 2020

- Cabinet Meeting
- PCEM ROC Call

May 12, 2020

- Draft of BOT agenda
- Sent FGO task force roster

May 13, 2020

- Task Force Steering Comm Call

May 14, 2020

- PCEM ROC Call
- Area College Conf Call
- Task Force Meeting#2

May 15, 2020 (Friday)

- Respond to TW inquiry re:Sem
- Prepare BOT agenda

May 18, 2020

- Operations Teams Update
- BOT Practice

May 19,2020

- BOT Report

May 20, 2020

- Facilities Hurricane Training
- Marketing Hurricane Training

May 21. 2020

- Vet Tech Training
- Task Force Meeting #3

May 26, 2020

- Task Force Sub Group re: Partners/Guests
- Task Force Sub Group re: Staff/Students

May 27, 2020

- Division of Florida Colleges Conference
- FISPiS Conference

May 28, 2020

- Task Force Meeting

May 29, 2020

- PCEM Hurricane/Covid Conference

June 1, 2020

- Cabinet Meeting

June 2, 2020

- Team 1 Safety Meeting

June 3, 2020

- Athletic Dept meeting
- Team 1 Safety Meeting

June 4, 2020

- New Employee Orientation
- Task Force Meeting

June 8, 2020

- Cabinet Team

June 9, 2020

- Team 1 Meeting

June 10, 2020

- Facilities Team Meeting

June 11, 2020

- Shelter Meeting with PCEM
- EMC Hurricane Prep Meeting
- Meeting with Marketing re:video
- Comeback Task Force Meeting

June 15, 2020 Monday

- B OT Run Thru

June 16, 2020

- BOT Presentation of Comeback Plan

June 18, 2020

- Provosts/Deans Meeting re:Comeback Plan

June 19, 2020



- Comeback Plan and Instructional Continuity Plan sent to DOE

June 22, 2020 Monday

- Cabinet Report

June 24, 2020

- Meeting w/video team C, Harvey, R. Jackson, Harrison
- Meeting with PCEM re: Midtown Shelter
- Meeting with Team Leaders of Task Force

June 25, 2020

- Task Force Meeting
- Tampa Bay Roundtable

June 26, 2020

- State of the College – Janette Hunt

June 29, 2020 Monday

- Cabinet
- AC Filming of Comeback video walkthrough with Brittany Knight
- Facilities Meeting

June 30, 2020

- Rita updating Mask language
- Nativia update Protocols draft
- Update letter sent to Faculty, Students, and Staff from Marketing

July 1, 2, Out of Office

July 6, 2020- Monday

July 7, 2020

- Meeting with Carver, DiBuono, Frank to discuss protocols

July 8, 2020

- Eric Carver conference re: Questions for Employees Deans/Provosts
- PCEM ROC Call

July 9, 2020

- Phone conference Rita F. re: NY Times request
- Chris Harvey conference re: Web reporting project

July 10, 2020

- Marketing filming at AC for Training Video
- PCEM/Red Cross Shelter Call re:MT
- Jackie update for Cabinet

July 13, 2020 Monday

- Cabinet Meeting
  1. Policy Summary
  2. Marketing Update
    - a. Training Video
    - b. Symptom App
    - c. Web application to report and track cases
  3. Facilities Update
  4. Midtown Shelter Meeting

July 14, 2020

- Eckerd College request for classroom call

July 15, 2020

- PCEM ROC

July 16, 2020

- Janette Hunt re: ICS
- Rita re:NY Times

July 20, 2020 (Mon)

- Cabinet

July 21, 2020

- Carver Sub Committee
- First draft of Training Video

July 22, 2020

- ROC Call

July 23, 2020

- Tampa Bay Round Table

July 27, 2020 (Monday)

- Cabinet Review of Student Services Plan, Athletic Plan, Return To Work/Campus Plan
- Facilities Conference

July 29, 2020

- BOT Workshop
- USF Webinar Dr. Nnasch
- PCEM ROC

July 30, 2020

- Tampa Bay Roundtable
- EMC TS Isais Call

August 3, 2020 – Monday

- Cabinet
- Web Tracking Call – C Harvey
- Facilities Call

August 4, 2020

- Gibbs Walk Through

August 5, 2020

- HE/VT Walk Through
- Clw Walk Through

August 6, 2020

- New Employee Orientation
- Tampa Bay Area Colleges Conference
- Deans/Provosts Meeting

August 7, 2020

- Seminole Walkthrough

August 10, 2020 Monday

- Cabinet
- Chief of Staff InformaCast Training
- Emergency Op Center Discussions

August 11, 2020

- EOC and Alternate Site Planning

August 12, 2020

- PCEM ROC

August 13, 2020

- COVID Reporting - Farlow
- TB Roundtable

August 14, 2020

- Titan Welcome Back

August 17, 2020 Monday

- AC Welcome Back

August 18, 2020

- BOT
- Sabrina Conference

August 19, 2020

- SPG Fire Drills

August 20, 2020

- SPHS Walkthrough

August 21, 2020

- PCEM Shelter Call
- ROC Call
- Facilities Division Zoo

August 24, 2020

- Cabinet

August 25, 2020

- FDOH Meeting re: Clw
- EMC Meeting
- FDOH Meeting with Provost

August 26, 2020

- PCEM ROC Call

August 27, 2020

- TB Roundtable

August 31, 2020

- BOT Cancelled

Sept. 1, 2020

- PC Training Workshop

Sept. 3, 2020

- New Employee Orientation
- TB Roundtable
- Provosts/Deans Meeting

September 9, 2020

- Eye Surgery

September 11, 2020

- Threat Assessment @ AC

Sept. 15, 2020

- COVID inquiry re: HEC PCHD

Sept. 22, 2020

- PCHD discussion

Sept. 23, 2020

- Discussion with Dr. Louis

September 24, 2020

- Tampa Bay Roundtable

September 28, 2020

- Town Hall

September 30, 2020

- ALL SPC ALERT TEST

October 1, 2020

- New Employee Orientation
- Tampa Bay Roundtable
- Provosts/Deans Council

October 7, 2020

- Meeting with Athletic Department

October 9, 2020

- Strategic Plan – Sabrina

October 23, 2020

- Discovery Day COVID Presentation

October 28, 2020

- PCEM ROC Call re: COVID

October 27, 2020

- Comeback Team Call

November 8, 2020

- Hurricane ETA Team Call
- College closed Nov. 11

April 6, 2021

- Comeback Committee meeting to discuss planning for Fall, 2021
- Name change to Emergency Council COVID Subcommittee

April 13, 2021

- Marketing sends out Comeback Plan for edits

April 19, 2021

- Committee organized

April 23, 2021 - #1 Meeting

April 30, 2021 - #2 Meeting

May 7, 2021 - #3 Meeting

May 14, 2021- #4 Meeting

May 21, 2021 - #5 Meeting

May 28, 2021 - #6 Meeting

June 4, 2021 - # 7 - Meeting

June 9, 2021 – DOE Seminar re: COVID Return In Fall 2021

June 22, 2021 – Phone conference with Leadership team and PCHD

July 23, 2021 - #8 Meeting

July 27, 2021 – CDC announces new mask guidelines for vaccinated persons

July 30, 2021 - #9 Meeting

August 5, 2021 – PCHD call with Dr. Williams

August 6, 2021 - #10 meeting

August 13, 2021 - #11 meeting

August 16, 2021 - #12 Monday update first day of classes

August 17, 2021 - #13 Tuesday update

August 20, 2021 - #14 Meeting

August 25, 2021 – EM Meeting w/Hunt/Wheaton

August 26, 2021 – TB Roundtable

August 27, 2021 - #15 Meeting

September 2, 2021 – New Employee Orientation/ TB Roundtable/Academic Townhall

September 3, 2021 - #16 Meeting

September 28, 2021 – IRT/TA Training – CLW

October 7, 2021 – Orientation

October 18, 2021 – Seminole Threat Assessment training/active shooter

October 25, 2021 – DT/MT Threat Assessment Training/active shooter

October 26, 2021 – Discovery Day Presentation

October 29, 2021 – Diversity Training

November 4, 2021 – New Employee Orientation

November 10, 2021 – SPG Threat Assessment/Hostile Person Training

November 16, 2021 – BOT

November 19, 2021 – COVID Emergency Council Meeting #17

December 13, 2021 – COVID Emergency Council Meeting #18

January 3, 2022 – COVID Council Meeting called by Dr. Williams

- Marketing Updated Spring Semester Guidelines

January 10, 2022 – COVID EMC Meeting

January 14, 2022 – COVID EMC Meeting (beginning of Spring Semester)

January 21, 2022 – COVID EMC

January 25, 2022 – HEC New Security InformaCast training

January 28, 2022 – SPC ALERT TEST



January 10 – February 27 – Spring Semester Weekly Updates on Reported Cases

February 2, 2022 – PCHD Supplies Pickup for HEC

March 1, 2022 - COVID Task Force Meeting Update on CDC guidelines

March 4, 2022 – FPIS Emergency Preparedness/Active Shooter Training SPPD

March 18, 2022 – AED/CPR Training

March 25, 2022- Lee Strobel training- TA/CEMP

March 31, 2022- AC CEMP

April 4, 2020 – FPIS - Monthly

April 5, 2022- STEM Discussion re: Technology

April 6, 2022- HECCEMP Meeting

April 11, 2022 – TS IRT

April 14, 2022 – PCEM Hurricane Planning Meeting

April 21, 2022 – EOC Meeting @ CLW- BT

April 25, 2022 – DT STEM Academy Walkthrough

May 3, 2022 – Marketing Department Hurricane Training

May 7, 2022 – Graduation

May 9, 2022 - DT STEM Walkthrough w>PCSO

May 12, 2022 – General Counsel Emergency Plan Orientation

May 16, 2022 – PC Economic Development ALICE Training

July 11, 2022- New Employee Orientation

July 18, 2022 – New Employee Orientaion

July 20, 2022 – DTWalkthrough Presidential Suite

July 16, 2022 – Sent Provost Request for CEMP/Threat assessment Plan Update

July 21/2022 – Town Hall Meeting re:Active Shooter Resources

July 27-29, 2022 – Security Team Training

August 2, 2022 – TS IRT Meeting

August 3, 2022 – U of Tampa Meeting

August 8, 2022 – New Employee Orientation

August 9, 2022- Emergency Council Covid Meeting

August 15, 2022 – New Employee Orientation