

August 1, 2017

Dear On-Site Reviewer,

Thank you for participating in the SACS-COC peer review process and taking your time to review our Focus Report, QEP, and Compliance Certification for Reaffirmation.

The following serves as instructions for using the enclosed thumb drive to access the three elements for your review. Upon inserting the thumb drive into your computer, you should see several file folders that hold the content of the website and an INDEX link. Click on the INDEX link which will bring you to the Home/Focus Report page of the website. This page will provide the following links for your review:

- Navigation instructions and contact information
- Part I – Signature Attesting to Compliance
- Part II – List of Substantive Changes Approved Since the Last Reaffirmation
- Part III – Institutional Assessment of Compliance (Compliance Certification Reports)- brings you to the table of contents of all the reports
- Part IV – Institutional Summary Form – with updated form for On-Site Committee Review
- 2016-17 SPC College Catalog
- 2016-17 Organizational Chart
- Off-Site Draft Report
- Off-Site Request for Justifying and Documenting Qualifications of Faculty
- College Focus Report delineating each standard that has been deemed non-compliant
- Quality Enhancement Plan

In addition, the entire menu of reports is located on the top of each page using a drop-down menu, broken down by the Focus Report, Core Requirements, Comprehensive Standards, and Federal Requirements (or you can use the links at the bottom). The Focus Report table of contents is found on the Home/Focus Report page. Finally, on the bottom right of each page is a “scroll to the top” arrow to ease transition to the next standard.

Each standard is organized so that the links within the text bring you to PDF versions of the supporting evidence to preserve its integrity. The links at the bottom of the standard bring you to live versions of the supporting evidence, when available. You can also access the report in its entirety at <https://sacs.spcollege.edu> if you prefer. This website requires internet access and mimics what is found on the thumb drive.

Should you require help with technical support or would like to request print materials, please contact:

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Thank you,

Sabrina Crawford
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SACSCOC Liaison